

## **7. Technical Services Section:**

It is the purpose of the Technical Services Section to be concerned with the identification, acquisition, cataloging, classification, and preservation of library materials. It is dedicated to the coordinated development of library resources in South Carolina and to ready access to such resources. The Section specifically seeks to promote improved technical services management in libraries throughout the state and to provide a forum for the continuing professional development of technical services personnel. It also seeks to represent technical services concerns to other Sections within the Association, as well as to groups and persons outside the Association. To help meet these goals, concentrated effort is made to assure applicable programs for conferences and workshops.

## **BYLAWS**

**(As amended June 23, 2004)**

### **Article I. Name**

The name of this organization shall be the Technical Services Section of the South Carolina Library Association.

### **Article II. Objectives**

Its objective shall be to promote the development of library resources and technology, to encourage and promote continuing education in technical services, to represent the concerns of technical services personnel in South Carolina, and to work for the objectives of the South Carolina Library Association.

### **Article III. Membership**

Any member of the South Carolina Library Association may become a member of this Section by choosing it as one of two Sections upon payment of dues or by payment of the fee to join additional Sections.

### **Article IV. Officers**

The officers of the Technical Services Section shall consist of Chair; Vice-Chair, who shall be Chair-Elect; and Secretary. The officers shall be elected at the annual Business Meeting of the Technical Services Section. The officers shall serve for one year beginning at the adjournment of the annual conference following their election and ending at the adjournment of the next annual conference.

### **Article V. Executive Committee**

The Executive Committee shall consist of the Chair, Vice-Chair, Secretary, and the immediate Past-Chair. The Executive Committee shall have the power to develop plans for the work of the Section, plan the program for the meetings of the Section, and shall have power to act for the Section on business which must be dealt with in the intervals between meetings.

## **Article VI. Meetings and Quorum**

The Annual Business Meeting shall be held as a Section meeting of the annual meeting of the South Carolina Library Association. Other meetings may be called at the direction of the Executive Committee, or upon written request of five members to the Executive Committee. Fifteen (15) members shall constitute a quorum.

## **Article VII. Elections.**

The Chair shall appoint a Committee on Nominations who will present the name of one or more candidates for each elective office. Additional nominations may be submitted by the membership in writing and/or from the floor at the annual Section meeting. Officers shall be elected by a plurality of those voting at the annual meeting.

## **Article VIII. Special Duties of Officers**

**Section 1.** The Chair shall, with the Executive Committee, appoint such committees and assign to them such duties as may be necessary to carry on the work of the Technical Services Section.

**Section 2.** The Chair of the Technical Services Section shall serve as an ex-officio member on all committees with the exception of the Nominating Committee. The Chair shall also serve as Chair of the Executive Committee.

**Section 3.** The Vice-Chair shall assume the duties of the Chair in the absence of the Chair and shall assume the office of Chair if the Chair is unable to complete the term.

**Section 4.** The Past-Chair shall act as temporary Chair until the next regular meeting if neither the Chair nor Vice-Chair is able to serve.

**Section 5.** The Secretary shall perform the duties normally designated for such office, recording the minutes of the annual meeting and make a written report to the Chair of the Technical Services Section. If the Vice-Chair is unable to complete the term, the Secretary shall assume the duties of the Vice-Chair until the next annual meeting when new elections take place.

## **Article IX. Authorization of Expenditures**

No officer, committee, or member of the Section shall incur any expenses or collect funds unless authorized by the Executive Committee of the Section. Funds allotted for the use of the Section by the South Carolina Library Association and funds collected as a part of the Section activities shall be deposited with the Treasurer of the South Carolina Library Association to the account of the Technical Services Section. Disbursement from Section funds shall be made on the authorization of the Section Executive Committee.

## **Article X. Sub-Sections**

Sub-Sections of the Technical Services Section shall be reviewed annually by the Executive Board. Chairs of subsections shall be appointed by the Chair of the Technical Services Section.

## **Article XI. Parliamentary Authority**

**Section 1.** *Sturgis Standard Code of Parliamentary Procedure*, latest revision, shall be the governing authority in any matter not specifically covered by these bylaws.

**Section 2.** Nothing in these bylaws shall conflict with the Constitution and Bylaws of the South Carolina Library Association.

**Section 3.** The chair may appoint a Parliamentarian to serve concurrently with the other officers of the Section.

## **Article XII. Amendments**

These rules may be amended by a two-thirds vote of the members present at a regular annual meeting called in accordance with the bylaws of this Section.